FRENCHVILLE STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION

General Meeting Held – 12 June 2014

Meeting was called to order by Matt at 6:30pm

GENERAL MEETING

ATTENDANCE
Twelve people were in attendance and there were no apologies.

BUSINESS ARISING FROM MINUTES

Councillor’s discretionary funds - Complete - A letter was sent seeking funds for additional seating, within the grounds, to provide outdoor learning areas from Councillor Fisher’s discretionary fund.
• Cheque received in this month’s mail for $350

Tuckshop – In Progress – FSS is still making arrangements to purchase surplus zip boiler off P&C. The boiler is to be installed in the staffroom.

Missing Drop sign from pick up zones - In Progress- Pam has been able to contact Gracemere Sheet Metal and is awaiting quote. Quote required from Pacific Signs or East Street print place. The quote needs to be forwarded to Trevor Neumann.
Action: Pam to organise.

Traffic Count - In Progress - Traffic counters will be placed on Frenchville Road to re-evaluate the traffic issues along Frenchville Road. The data collected will details the quantity of vehicles in addition to travelling speed.
Action: Councillor Fisher will share the data collected with P&C once finalised, to be discussed at the SafeST meeting in August.

SAC Fridge - In Progress - Chris will try and source a quote on a 3 door fridge to replace the tuckshop fridge. The existing fridge will then be located to the SAC when it fails.
Action: Chris to seek quotes from suppliers

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 10th May 2014 were circulated.

Motion: Minutes of the meeting held on the 3rd April 2014 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Kylie, seconded by Mick. Motion carried.

CORRESPONDENCE
Both Inward and Outward correspondence reports were presented and are as per the attached.

Motion: Inward and Outward correspondence reports are accepted. Moved by Jody, seconded by Mick. Motion carried.

EXECUTIVE DECISIONS
A decision was made to extend the raffle for a week due to a substantial amount of unreturned tickets. The raffle is now to be drawn 20 June, 2014.
REPORTS

Treasurer’s Report

One report was submitted at this meeting for the 13th February – 12 June 2014 period. See the attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income-
• $4909.85 from High Tea fundraiser and icy cup sales.
• $7000 from Schools Out SAC rental.

Main items of expenditure –
• $1086 to Birch Carroll & Coyle for Spellathon movie vouchers

Net loss of $17342.41 shown due to the tuckshop kitchen cost being moved from an asset in the balance sheet to repairs and maintenance as discussed at the last meeting.

Our cash at bank = $192176.00

Motion: Treasurer’s report is accepted. Moved by Kylie, seconded by Marita. Motion carried.

Principal’s Report

See the attached report for the full details of the Principal Report. A summary includes:
• Frenchville named as Showcase 2014 regional finalists. State application to be submitted. P&C statement will be needed.
• Report cards out 23 June 2014. Information sessions to be held for year 1 & 2 parents.
• New outdoor furniture has been purchased and being put to good use.
• Balance sheet overview and budget overview report presented.
• Oval repairs-Peter Guilleri has prepared a submission and will seek three quotes to scope and stage works.
• Carpet in C block and the SAC being replaced as well as repaint externally of senior toilet block from Advancing our School Maintenance program.
• Fundraising request from student and community member for discussion. Also one subsidy request from the Massingham family. Chaplaincy fundraising request.
• Year 6/7 prep reading project-asking each senior to bring along a book to donate to give to a prep to encourage over the holidays reading and promote cross-class links and a legacy for the Seniors.

Motion: Principal’s report is accepted. Moved by Leisa, seconded by Mick. Motion carried.

Parent Club Report

• $1506 profit was raised at the Mother’s Day stall.
• $5000 to be donated to the school from the Parent Club

Motion: Parent Club report is accepted. Moved by Marita, seconded by Kylie. Motion carried.

Tuckshop Report

• Compliance check for the tuckshop air-conditioner has been done.
• Sports Day arrangements are on track for 17th June
Motion: Tuckshop report is accepted. Moved by Chris, seconded by Kylie. Motion carried.

GENERAL BUSINESS

Amart Community Kickbacks
Kylie will complete and return form to have Frenchville P&C listed on the Amart community kickbacks program. Customers can nominate a community group and Amart will donate 5% of the purchase made back to that group.

Action: Kylie to complete and return form to Amart Allsports.

Request from local family for financial assistance
A member of the public has approached the school requesting assistance after a house fire. Issue has been discussed by P&C members and the P&C will be offering no support but will be recommending the member of the public seek assistance from the Red Cross or Salvation Army.

Motion: Motion moved to not support this community member as it is not in our policy. Moved by Angie, seconded by Mick. Motion carried.

Outdoor Furniture Expansion
The P&C will donate four new settings to the school at a cost of $1400 each, totalling $5560.

Motion: Motion moved to donate new seating. Moved by Angie, seconded by Marita. Motion carried.

Chaplaincy Support
Discussion started regarding donating clothing pool money to support the Chaplaincy program. This discussion is to be carried over to the next meeting to allow checking of the constitution.

Subsidy Request
A subsidy request has been received from the Massingham family to sponsor Olivia Massingham for the amount of $50 for upcoming CQ titles.

Motion: Motion moved to grant subsidy. Moved by Kylie, seconded by Mick. Motion carried.

Parent Query regarding fundraising assistance
A parent of a student has contacted the school regarding assisting her daughter in fundraising towards Camp Quality. P&C will be recommending that the student approaches the Student Council with regard to assistance in this matter.

Electronic sign application
No feedback has been received to date on this application re its success.

ACNC Annual Information Statement
Kylie has completed form as requested by the ACNC.

Councillor Fisher Update
Funds have been allocated by council to extend the concrete walking paths on the footpaths in the school area including along Moyle, Kerrigan and Beasley Street and extending the length of the school on Geordie Street.

Meeting closed at 8:35pm.
These minutes are a true and correct record of the meeting:

Signed ____________________________ (P & C President)
The next P&C Meeting will be 17th July 2014.