FRENCHVILLE STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION

General Meeting Held – 13 November 2014

Meeting was called to order by Matt at 6:00pm

SAFE ST

ATTENDANCE
Eight people were in attendance and there was one apology.

GENERAL BUSINESS

• General discussion about the issues that were emailed in by parents and were printed in this week’s newsletter.
• The ‘drop’ sign in the ‘stop, drop, go’ has now been replaced.
• Leisa and the students have been working on a new campaign for school safety in the pick up zones

Meeting closed at 6.20pm

Meeting was called to order by Matt at 6:30pm

GENERAL MEETING

ATTENDANCE
Ten people were in attendance and there was one apology.

BUSINESS ARISING FROM MINUTES

Tuckshop – In Progress – FSS is still making arrangements to purchase surplus zip boiler off P&C. The boiler is to be installed in the staffroom. Leisa to get Michelle to organise for this to be transferred and the reimbursements of costs will be discussed when this is done. Alternatively looking at whether it is possible to return the zip boiler.
Action: Leisa to organise with Michelle/ Jody to speak with HN

Missing Drop sign from pick up zones - Complete- New sign has been provided and fitted.
Action: Complete.

Traffic Count - In Progress - Traffic counters will be placed on Frenchville Road to re-evaluate the traffic issues along Frenchville Road. The data collected will details the quantity of vehicles in addition to travelling speed.
Action: Councillor Fisher will share the data collected with P&C once finalised.

SAC Fridge - In Progress - Chris has sourced a quote on a 3 door fridge to replace the tuckshop fridge for $5566.75. The existing fridge will then be located to the SAC when it fails. Quote has expired. This item is to be held over for discussion when time arises to replace current fridge
Action: To be held until required

Sports shade shed for top oval - In Progress
Two quotes have been sourced by Angie. Errol is looking into the possibility of a local company to assemble and an
executive decision will be made via email to approve the order and construction of the shelter.
Action: Errol to source local quote for assembly.

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 9 October 2014 were circulated.
Motion: Minutes of the meeting held on the 9 October 2014 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Jody seconded by Marita. Motion carried.

CORRESPONDENCE
Both Inward and Outward correspondence reports were presented and are as per the attached.
Motion: Inward and Outward correspondence reports are accepted. Moved by Jody, seconded by Marita. Motion carried.

BUSINESS ARISING FROM CORRESPONDENCE
EZ Cover leaflet to be requested for inclusion again this year with the book packs. Jody to organise.

Bank of Queensland term deposit is to be renewed for another 3 month period.

EXECUTIVE DECISIONS
A decision was made to transfer $5000 from the Parent Club to the general P&C account to maintain the maximum held in the Parent Club account.
Moved by Kylie, seconded by Jody. Motion carried.

REPORTS
Treasurer’s Report
One report was submitted at this meeting for the 1 January – 13 November 2014 period.
See the attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income-
• $2118.80 on behalf of the Falcon’s Football from their jersey raffle
• $2183.75 takings from the disco to date

Main items of expenditure –
• $400 was issued to the winning classes from the fun run incentive prizes
• $200 was issued to the winning class from the Spellathon class incentive prize

Our major fundraising activities profit for the year

- Spellathon $13 458.80
- Fun Run $10 442.85
- Raffle $2 257.58

Our total profit from fundraising this year is $32 686.42 compared to last years total of $43 108.10 which included the fete.

Net loss for the year is $4 390.41 (which doesn’t include the profit from the tuckshop and includes income from fundraising for the year 6/7 camp).

Our cash at bank = $205 230.27
Motion: Treasurer’s report is accepted. Moved by Marita, seconded by Jody. Motion carried.

Principal’s Report

See the attached report for the full details of the Principal Report. A summary includes:

- 1:1 Laptop program. Parent meeting has been conducted and parents have been informed that a high percentage of interest was shown in proceeding with the ACER Switch 10. The Portal has been designed and is ready to go.
- Dance Party – great fun. Thanks Marita and Kel. Glow sticks still lost in action. Kids had a great time
- End of year report cards are currently being written. Awards assembly times are on the newsletter dates section.
- Master Teaching position in 2015. This resource is worth nearly $200 000 to us. The person recruited will coach teachers, research best practice and undertake action research projects. Appointments released 1/12/14.
- Firestorm is off to the printer tomorrow.
- 'Wake Up and Read' Performance 29/10/14 – hot in the SAC even with the fan. Therefore no performance in term four. Life Ed planned in its place in air con van.

Motion: Principal’s report is accepted. Moved by Leisa, seconded by Jody. Motion carried.

Parent Club Report

Parent Club account balance is currently $9949.32. See executive decision above regarding moving $5000 to the general P&C account to keep the Parent Club balance under $5000. Discussed spending more on books etc. next year.

The last disco for the year was very successful.

Motion: Parent Club report is accepted. Moved by Marita, seconded by Kylie. Motion carried.

Tuckshop Report

- Discussion regarding the painting of the tuckshop. The ceiling has already been done but there are some walls that need painting. Leisa will check with Donna for painter recommendations.
- Heidi Barnett has agreed to take over the supply of the hair ties to be sold through the tuckshop.
- There were 662 book packs ordered this year.
- The tuckshop laptop needs its security upgraded. This will be done by Kylie over the Dec/Jan break.

Motion: Tuckshop report is accepted. Moved by Chris, seconded by Kylie. Motion carried.

GENERAL BUSINESS

Councillor Fisher Update

- The council has received very good feedback regarding the master plan for the Pilbeam Drive/Mt Archer project.
- The concrete footpaths are scheduled for completion by the 15th of January in the Schmidt St to Frenchville area as well as Pritchard to McCullough Streets.
- The council have had some complaints regarding the traffic issues around the school again and will be acting accordingly.
- The issue of the fourth pedestrian crossing at the Kerrigan & Dean Street intersection is being investigated to
see if this can be rectified.

**School Dance Party Lighting**
A discussion was had regarding the procurement of lights for use at the school disco and it was decided that the P&C will purchase a few laser lights. Jody to organise.

**New School Sign**
Errol’s plan for the new school sign was discussed and a decision has been made to move forward with this plan. More information is being sourced regarding the graphic abilities of the quoted sign to ensure it is suitable for the school needs and a decision is to be made regarding the angle of the sign.

**End of Year Procedures**
Report cards are due to be released on the 8th of December and the Volunteers Morning Tea is scheduled for the 3rd of December. The Awards & Graduation parade is scheduled for the 11th of December as is the Year 6 & 7 Graduation dance is scheduled for the 11th of December.

**Shade Structure Update**
The shade structure was discussed in general business.

**Uniform Supplier Update**
Due to the amount of fabric available the last order placed for uniforms will be smaller than requested. Chris will contact Permapleat to request more information regarding the fabric composition etc. that is currently used for the uniform as it is proven to be a hard wearing/long lasting product. She will also check if it is possible to order a smaller roll of fabric and what additional costs this would entail. Once this information is received Leisa and Matt will request quotes from Permapleat, Inferno and Williamson’s for future orders however due to the quoted manufacture time of the fabric it may be necessary to place an emergent order with Permapleat to ensure enough uniforms are available in the new year for the new school enrolments.

Meeting closed at 8:40pm.

These minutes are a true and correct record of the meeting:

Signed ________________________________ (P & C President)
The next P&C Meeting will be February 2015.