FRENCHVILLE STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting of Annual General Meeting held - 16/02/12

Meeting was called to order by Angie at 6:35pm.

a) ATTENDANCE
12 people were in attendance as per attached attendance sheet. Apologies were registered for both Sandi Brown and Sean Peckover.

b) MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on 17th February 2011 were circulated.

Motion: Minutes of the meeting held on 17th February 2011 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Angie, seconded by Michael. Motion carried.

c) REPORTS

(a) Treasurer’s Report
See attached Treasurer’s and Auditor Reports for full details. Below is a summary taken from the reports:

• 2011 surplus for the P&C this year = $41,953. The key fundraising initiatives were as follows:-
  • Fete = $17,006
  • Pie Drive= $4,440
  • Raffle = $5,471
  • Parent Club events (ie mother’s/father’s day stall and disco’s) = $6,911
  • Plus numerous other activities all contributing to a successful year.

• Profit raised this year enabled the P & C to donate $21,108 towards improving our children’s school facilities. The majority of these funds provided and installed the much needed fan within the School Activity Centre. Other purchases included home readers and parenting packs. $2,000 in total was also donated to two of our fellow Central Queensland flood affected State Schools.

Motion: That the treasurer & auditor reports be accepted. Moved by Kylie, seconded by Matt. Motion carried.

(b) President’s Report
See attached President’s Report for full details. Below is a summary taken from the report:

• 2011 saw a number of new parents become involved in a range of activities for the P&C, from the Fete through to new volunteers for our tuckshop.

• Numerous successful fundraising events were held throughout the year with the highlight being the ever popular ‘School Fete’. A huge thank you was extended to all the Parents, Teachers and Administration staff who made the event possible.

• The P & C was also proud to be able to support the opening of the TWIST building with a number of donated iPads.

• Also a very big thank you to Christine Hill, Tuckshop Convener, for her tireless effort and ongoing commitment to a healthy, profitable canteen for our school.

• Thank you to the Parent Club executives for their fundraising contribution and to fellow executives and Leisa Neaton for their ongoing support.

Motion: That the President’s report be accepted. Moved by Angie, seconded by Kerri. Motion carried.

(c) Principal’s Report
See attached Principal’s Report for full details. Below is a summary taken from the report:

• Results achieved by year three and year seven students topped the region.

• Teaching and Learning Audit showed FSS to achieve one of the highest outcomes in the state again and was reported in the Courier Mail.

• Enrolments are currently only 75 students more than last year with 160 students in the prep cohort alone.

• New facilities are in progress to assist in catering for this growth at the bottom end of our school. A facility highlight for 2011 was the opening of our brand new TWIST building.

• Car parking continues to be an issue in and around the school and ongoing Safe ST meetings will occur throughout the year to discuss traffic issues.

• The traffic animation DVD is now finished and was premiered at this meeting.

• Thank you to the 2011 executives, Parent Club and Christine Hill.

Motion: That the Principal’s report be accepted. Moved by Leisa, seconded by Kerri. Motion carried.

d) ELECTION OF OFFICE BEARERS
Meeting was handed over to Leisa Neaton to carry out the election of new office bearers.

All positions were declared vacant and new elections were performed for Office Bearers of the Frenchville State School P&C Association as follows:

(a) President
Angie Zahra was nominated by Matt and seconded by Kylie. Angie accepted this nomination. No further nominations were submitted.

Motion put forward to accept Angie as President for 2012 – motion carried.

(b) Vice President
Matt Sleaford was nominated by Angie and seconded by Kerri. Matt accepted this nomination. No further nominations were submitted.

Motion put forward to accept Matt as Vice President for 2012 – motion carried.

(c) Secretary
Pamela Jeffery was nominated by Angie and seconded by Matt. Pamela accepted this nomination. No further nominations were submitted.

Motion put forward to accept Pamela as Secretary for 2012 – motion carried.
(d) **Treasurer**
Kylie Coombe was nominated by Kerri and seconded by Julie. Kylie accepted the nomination. No further nominations were submitted.
*Motion put forward to accept Kylie as Treasurer for 2012 – motion carried.*

(e) **Tuckshop Treasurer**
Julie Lynch was nominated by Angie and seconded by Chris. No further nominations were submitted.
*Motion put forward to accept Julie as Tuckshop Treasurer for 2012 – motion carried.*

(f) **Parent Club Committee**
At the time of the AGM the Parent Club had not held their AGM. Names will be submitted to the next General Meeting for endorsement.

(g) **Tuckshop Committee**
Julie Lynch, Christine Hill, Rhonda Green, Angie Zahra & Kerry Turner were endorsed as members of the Tuckshop Committee.
*Motion put forward by Leisa to endorse the tuckshop committee members. Seconded by Kerri – motion carried.*

(h) **School Patrons**

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<th>School Patrons:</th>
<th>Mr Paul Andersen</th>
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<td>Mrs Judy Grosskopf</td>
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<td>Mrs Jeanette Hylard</td>
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<td>Mr Paul Eckel</td>
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<th>House Patrons:</th>
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<td>Archer:</td>
<td>Mr Graham Cowley</td>
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<td>Capricorn:</td>
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<td>Keppel:</td>
<td>Mr Mick Cagney</td>
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*Motion put forward by Angie to endorse the current school patrons. Seconded by Kerri – motion carried.*

(i) **Auditors**

Michael Knight, Knight & Co Chartered Accountants, was nominated as the 2012 Auditor.

*Motion put forward by Kylie to nominate Knight & Co Chartered Accountants as the 2012 Auditor. Seconded by Kerri – motion carried.*

e) **GENERAL BUSINESS**

(a) **Life Membership**
Two new people were identified as meeting the life membership criteria and are as follows:
- Debbie Gilbar
- Leanne Couper

*Motion: That Debbie Gilbar is endorsed as a Frenchville State School Honorary Life Member. Motion put forward by Leisa, seconded by Kerri. Motion carried.*

*Motion: That Leanne Couper is endorsed as a Frenchville State School Honorary Life Member. Motion put forward by Angie, seconded by Kerri. Motion carried.*

MEETING CLOSED: 7:00 pm

These minutes are a true and correct record of the meeting: Signed ____________________________

(P & C President)