Safe St Meeting was called to order by Matt at 6:00pm

ATTENDANCE
Eight people were in attendance and there were two apologies.

GENERAL BUSINESS

Traffic island at the Frenchville Road drop off zone
Rocks, substantial trees or bollards are now required for the middle traffic island within the Frenchville Road pick up area. The trees along the nature strip of this same area have been successful.

Walk signal on Beasley Street
The delay in the timing between red light to cars and walk signal for pedestrians has been increased to reduce the risk of traffic running the red lights and endangering eager children using the pedestrian.

Future funding opportunities
The Department of Transport are offering community safety grants up to the value of $25000 per grant. The application needs to be around a creative strategy for education purposes only and cannot be used towards infrastructure. FSS will submit a grant in the next round of applications which are due at the end of February 2014. The application idea to date is around more efficient collection from the pickup zones. A suggestion includes the bag tag could have a mechanism within it that gets scanned to prompt a text message to carer’s and/or parents mobile to notify their child is ready for collection. This would enable parents to be parked within the neighbouring area and ease both congestion and waiting times in the zone. A CQU student may be approached to have input to this application.

Missing Drop sign from pick up zones
This sign has been stolen from the Frenchville Road pick up zone. 
**Action: Source a quote from Gracemere Sheet Metal and printer’s on East Street to resupply the sign. The sign must have rolled edges and graffiti proof finish. The quote needs to be forwarded to Trevor Neumann.**

PREP open day
The traffic animation will be presented at the up and coming open day. A speaker will also identify potential traffic issues and parking options available to new parents coming to our school.

PREP 2014
Michelle (lollypop lady) will be working with the Student Council and Prep students early in 2014 regarding the correct use of the pedestrian crossing and traffic lights.

Safe ST Meeting closed at 6:30pm

General Meeting was called to order by Matt at 6:30pm.

ATTENDANCE
Seven people were in attendance as per the attached attendance sheet and there were two apologies.

**BUSINESS ARISING FROM MINUTES**

**Tuckshop Kitchen - Complete** - QBuild have notified the school that the removal of the asbestos in the tuckshop kitchen will cost $28,845.30. The quote includes removal and disposal of wall and replacement with new wall and painting.

*Motion: To proceed with asbestos removal to avoid any further delay to any tuckshop works into the future. Moved by Kylie, seconded by Angie. Motion carried.*

**Rubber Matting in Year 2 playground – Complete** - A grant application will be submitted to undertake this upgrade as the matting is quite expensive.

**Inferno/Uniform Supplier - Complete** - A copy of the agreement with our current supplier has been circulated for information. No more orders will be placed with perm-a-pleat as we have sourced a local provider with comparable turnaround times.

*Action: Pam to draft a letter to the current supplier requesting no more fabric orders without consultation with FSS.*

**P&C Policies - In Progress** - To review the Safe handling of money policy.

*Action: Pam to send copy to Kylie.*

**Oval Repairs - In Progress** - A quote from Dowden’s has been received for approximately $9000.

*Action: Matt to organise a visit with Jason Countryman to progress with work over Term 4.*

**Shade Sails - In Progress** - The sails are currently getting built and likely to be installed by the end of the month.

**MINUTES OF PREVIOUS MEETING**

The minutes of the previous meeting held on the 10th October 2013 were circulated.

*Motion: Minutes of the meeting held on the 10th October 2013 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Chris, seconded by Kylie. Motion carried.*

**CORRESPONDENCE**

Both Inward and Outward correspondence reports were presented and are as per the attached.

*Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Kylie. Motion carried.*

**EXECUTIVE DECISIONS**

There were no external decisions to this meeting.

**REPORTS**

**Treasurer’s Report**

One report was submitted at this meeting for the 15th February 2013 – 14th November 2013 period. See attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income:
- $1579 from Crazy Camel Fundraiser
- $4292.70 from Dance Party
Main items of expenditure –

- $3390 to David Hafner for planting trees. NB. This was money previously donated by Councillor Fisher.
- $1311.25 to Sam Briggs for reimbursement of Netball Flames fundraising money.

Net profit for 2013 to date is $48,558.71

Our cash at bank = $292,920.29.

Motion: The Treasurer’s Report and all outgoing payments are accepted. Moved by Kylie, seconded by Angie. Motion carried.

Principal’s Report
See attached report for the full details of the Principal Report. A summary includes:

- Unsuccessful in Showcase Awards
- Firestorm magazine currently at the printers
- Teachers presently working with Anne Baker
- XO laptop teacher training underway

Parent Club Report
The recent dance party was the most successful dance party to date! 647 tickets were sold in total. Drinks, chips and sausages were all sold out. The profit from the dance party was $3186.64.

Kerri announced her resignation from Parent Club in 2014 and is actively trying to find her replacement.

Tuckshop Report

- A new microfibre hat style has been sourced.
- Back packs are in and will retail for $45 each.
- 701 book pack orders were placed, which equated to 499 families taking up the offer.
- Iceblocks have been ordered for last day of school.
- PREP day volunteers are being sought.

GENERAL BUSINESS

Year 7 camp fundraiser
The approval of a money board was given for the sausage sizzle to be held at Master’s on the 23rd November 13.

Action: Pam to order $60 of vouchers from Cranston’s Pies.

Action: Donna to arrange for 500 copies of EZ Cover flyer to be distributed with book packs on collection.

Crazy Camel Fundraiser
This fundraiser made approximately $300 profit.

Meeting closed at 8:15pm.

These minutes are a true and correct record of the meeting:

Signed _____________________________________(P & C President)

The next P&C Meeting will be 13th February 2014.