General Meeting was called to order by Matt at 6:30pm.

ATTENDANCE
Eight people were in attendance as per the attached attendance sheet and there were no apologies.

BUSINESS ARISING FROM MINUTES
Fete Tables and Gazebos - Complete - Pam purchased four gazebos and 30 blow mould trestle tables and delivered to the school.

Fete coffee van - Complete - Matt organised a coffee van to attend the sports day.

School photos - Complete - Leisa shared the photograph and discussed the samples provided with the admin team for consideration next year. It is likely FSS will use this provider in 2014.

Spellathon prizes - Complete - Matt purchased 120 movie vouchers and forwarded to Leisa for distribution. Kylie also purchased 7 Amart vouchers and forwarded to Leisa for distribution.

Shade structure: - Complete – The shade structure will be implemented by the current provider as he will have his QBSA license by the time we are ready to proceed with installation.

Tuckshop sliding screens/windows requiring repair- In Progress – The quote for this work has been received from AB Glazing for $1740. Work is yet to be implemented.

Tuckshop Kitchen - In Progress- QBuild have collected the samples of the back wall in the kitchen. The results confirmed the back wall does contain asbestos and accredited removal will be required. This will delay the installation of the tuckshop kitchen over the winter holidays.
Action: Mick to request a quote on removal and explore options.

P&C Policies - In Progress - To review the Safe handling of money policy.

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 9th May 2013 were circulated.
Motion: Minutes of the meeting held on the 9th May 2013 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Leisa, seconded by Kylie. Motion carried.

CORRESPONDENCE
Both Inward and Outward correspondence reports were presented and are as per the attached.

Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Angie. Motion carried.

EXECUTIVE DECISIONS
There was one external executive decision to this meeting to purchase a gift for the Neaton family. A gift voucher
was purchased as a token of appreciation of their tireless efforts and contribution to a smooth running fete.

REPORTS

Treasurer’s Report
One report was submitted at this meeting for the 15th February 2013 – 13th June 2013 period. See attached Treasurer’s Report for full details. A summary from the report includes:

Main item of income-
• $27970.70 from the fete
• $610.77 from school banking commission
• $80 from the building fund contributions
• $1532.40 from the Mother’s day stall

Main item of expenditure –
• $3295.04 – fete expenses
• $1086.00 – spellathon prizes

Our cash at bank = $213,603.41

Motion: The Treasurer’s Report and all payments out are accepted. Moved by Kylie, seconded by Angie. Motion carried.

Principal’s Report
The report for this meeting was a fete wrap up. A spreadsheet has been developed for what worked well and what will be reconsidered for the fete to be held in 2015. Some of the changes include:
• ‘Hiring’ the local fish and chip shop to assist with chip cooking
• More hot dogs less sausages on bread
• No whack the rat stall

Parent Club Report
There was no Parent Club Report presented at this meeting.

Tuckshop Report
Key items discussed in the Tuckshop report are as follows:
• Sports day food was reordered and organised again to accommodate postpone.
• The pie warmer is currently getting repairs and my need replacement in the near future.
• Existing electrical points need investigation when the kitchen gets replaced
• The current vacant tuckshop treasurer position has received an expression of interest.

Motion: To endorse Janelle Cunningham in to the role of tuckshop treasurer for 2013. Moved by Christine, seconded by Angie. Motion carried.

Action: Kylie to arrange new banking signatories.
Action: Angie to deliver laptop to the tuckshop and install Microsoft suite.

GENERAL BUSINESS

Councillor Fisher
A summary of the points discussed by Councillor Fisher include:
• Units have been approved for the current vacant block of land at the bottom of Frenchville Road. A traffic study will be completed shortly around this area and the results should be available prior to the next Safe ST meeting.
• Councillor Fisher will keep in touch with executives in regards to the proposed day care centre that is to go on this same block of land. The executives are interested in partaking in any potential ‘petitions’ around this development for traffic congestion.
• Thozet Road crossing carpark has been funded ($100,000). This will provide a approximately 40 car parking bays.
• Trees to the value of $3200 will be planted on the grassed island in the Frenchville Road drop off area over the school holidays to prevent parking.
• The footpath along Moyle Street is getting completed.

**Action:** Councillor Fisher will explore the option of delaying the walk signal (post red light to cars) on the Frenchville Road/ Beasley Street crossing. The delay currently is too short with cars running red lights due to traffic congestion.

• The council has been requested by State Govt to complete a review on all storm water drainage post the January 2013 floods.

**Action:** Leisa and Angie to forward their storm water photos to Councillor Fisher.

**FSS Chaplain**
The committee compared and discussed the existing arrangements for our current school chaplain opposed to the potential arrangements for a Student Welfare Program. The committee has no concerns and/or requests for alternate arrangements to be implemented and therefore decided there was no need to alter the existing Chaplain Consultation arrangements.

**Motion:** To endorse keeping the existing Chaplain Consultation arrangements within Frenchville State School opposed to a Student Welfare Program. Moved by Angie, seconded by Kylie. Motion carried.

**Oval repairs**
The different options the groundsmen proposed to repair the oval, where the fete rides were held, were discussed.

**Action:** Leisa to get the groundsmen to supply a quote on what it would cost to implement option 2 of the proposal that was put to P&C.

**Meeting closed at 8:35pm**

These minutes are a true and correct record of the meeting:

Signed _____________________________________(P & C President)

The next P&C Meeting will be 11th July 2013.