FRENCHVILLE STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION
General Meeting Held – 13th March 2014

Meeting was called to order by Matt at 6:35pm

ATTENDANCE
15 people were in attendance and there was one apology.

BUSINESS ARISING FROM MINUTES

Shade Sails – Complete - The sails are installed in all areas and look great!

Tuckshop – Complete – A notice was placed in the newsletter calling for more volunteers.

Tuckshop – Complete – Shelves have been installed in the tuckshop per request.

Department of Transport funding application – Complete – An application was lodged with Dept of Transport to purchase an electronic sign.

Year 7 shirt – Complete – The sample shirt was circulated within the FSS admin team for their consideration.

Uniforms - In Progress - Stewart’s are selling FSS shirts again.
Action: Pam to resend the letter reminding them of the existing arrangements.

Tuckshop – In Progress – FSS is still making arrangements to purchase surplus zip boiler off P&C. The boiler is to be installed in the staffroom.

Missing Drop sign from pick up zones - In Progress- Source a quote from Gracemere Sheet Metal and printer’s on East Street to resupply the sign. The sign must have rolled edges and graffiti proof finish. The quote needs to be forwarded to Trevor Neumann.
Action: Pam to organise.

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 13th February 2014were circulated.
Motion: Minutes of the meeting held on the 13th February 2014were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Mick, seconded by Kylie. Motion carried.

CORRESPONDENCE
Both Inward and Outward correspondence reports were presented and are as per the attached.
Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Mick. Motion carried.

EXECUTIVE DECISIONS
The only external decision to this meeting was to proceed with the objection letter, from the P&C re the proposed childcare development application, at the corner of Frenchville Road and Dean Street.

REPORTS
**Treasurer’s Report**

One report was submitted at this meeting for the 13\textsuperscript{th} February – 13\textsuperscript{th} March 2014 period. See the attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income-
- Spellathon $1899.20
- Banking commission $337.71
- Clothing pool $420

Main items of expenditure –
- Plumber for tuckshop kitchen $1991
- Audit fees $1650

Net profit for 2013 to date is $5,032.85

Our cash at bank = $213,466.24.

Payments to be made this month –
- $435, reimbursement for bookmarks
- Cabinet maker for kitchen install
- Harvey Norman for kitchen appliances

‘Schools out’ have been invoiced for the March period. The December period invoice currently remains outstanding. **Motion: That all outgoing payments are accepted. Moved by Kylie, seconded by Angie. Motion carried.**

**Principal’s Report**

See the attached report for the full details of the Principal Report. A summary includes:
- Prep enrolments in 2015 will be capped at 150 students
- Spellathon rolling along – book mark great incentive prize
- National anti-bullying awareness day next Friday. A wristband will be given to all students. Students are able to wear this until the end of term.
- Dance Party theme is ‘HAPPY’
- Cross country scheduled for 4\textsuperscript{th} April 2014
- Acting Deputy role will cease end of semester one. A new Deputy has been appointed.

**Parent Club Report**

All dance party efforts are on track. A year 6/7 camp fundraising sausage sizzle will be held.

**Tuckshop Report**

Tuckshop sought clarification on how to destroy confidential documents. The tuckshop will utilise the secure document bin within the administration block to destroy any paperwork on file previous to and including 2006.

**GENERAL BUSINESS**

**Inferno**

An Inferno representative was present at the meeting for Q&A on uniform samples provided. Post discussion the summary to proceed is as follows:

Shirts:
• Collar to be the same width as current Perm-a-pleat style.
• Sleeve length to be longer
• No logo on the back in any form
• No school name on collar
• Same sizing measurements to all Perm-a-pleat styles.

Shorts:
• A sample is required in rugby knit also
• Both rugby and quick dry fabric shorts to be supplied in the same cut as current Perm-a-pleat style.
• Only have FSS as the logo on front left leg

Other considerations included:
• Inferno will require 3 months turnaround time to set up fabric and styles.
• P&C have enough fabric left for one more order with the current supplier.

Councillor Fisher Update
• The continuation of the footpath along Geordie Street is currently getting designed and budgeted for.
• The official number of objections to the proposed Childcare centre at the corner of Frenchville Road is currently unknown. A number of responses were receipted.
• $350 is available from Councillor’s discretionary fund. This has potential to be put towards new FSS signage to be installed along school perimeter.

Action: Pam to draft letter seeking funds to spend within FSS.

• Councillor also received awesome feedback from the community of two FSS female students that “Cleaned up Australia Day” along Kerrigan Street for three hours.

Action: Leisa to forward Councillor Fisher the names of students as he would like the opportunity to present these students with an award to recognize their efforts.

SAC Rental agreement

The agreement for ‘School’s out’ is up for annual renewal. Discussions confirmed there should be no increase in rent for the current twelve months however one additional clause will be included within the lease document. The clause will state there will be a total of four tenancy inspections. The inspections will confirm appropriate use of the amenities and assess potential avoidable damage. Two inspections will be previously arranged and two inspections will be without notice.

Motion: A motion was moved to not increase the rent for 2014 and amend the lease to accommodate inspections.

Moved by Angie, seconded by John. Motion carried.

Major Raffle

The prizes selected for the major raffle this year include a family weekend at the resort, family dinner out and a Go Pro.

Action: Xenia to obtain quotes on family weekend and Jody to obtain quotes on a mid-range Go Pro

P&C Facilities Project

FSS requires more outdoor learning areas ie tables with shade. A couple of styles were circulated for approx. cost of $3100. Further options will be considered. This item will be added to the fundraising calendar as a project for P&C to support in 2014.

AIP
Leisa presented the Annual Implementation Plan to all members highlighting the key points the school will continue to focus on and deliver within the key areas. A copy of this plan is available on the school website. Leisa opened the floor to all members present for questions and/or feedback on the plan.
Motion: A motion was moved to support that Leisa has communicated the plan to all members present at this meeting and noted its availability on the website. All members had the opportunity for input. Moved by Kylie, seconded by Natasha. Motion carried.

Harvey Norman Sausage Sizzle
Action: Jody to forward Leisa the application form for another Year 6/7 fundraiser.

Meeting closed at 8:30pm.

These minutes are a true and correct record of the meeting:

Signed ________________________________ (P & C President)
The next P&C Meeting will be 3rd April 2014.