General Meeting was called to order by Matt at 6:30pm.

ATTENDANCE
Seven people were in attendance as per the attached attendance sheet and there was one apology.

BUSINESS ARISING FROM MINUTES

Movie night - Complete - The decision to proceed with this fundraiser will be made external to this meeting.

Tuckshop Kitchen - In Progress - QBuild have notified the school that the removal of this asbestos is in the tendering stage. The cabinetmaker requires at least two week’s notice for kitchen installation and is likely to be completed over the Christmas break.
Action: Donna to pursue with QBuild.

P&C Policies - In Progress - To review the Safe handling of money policy.

Council issues - In Progress - Councillor Fisher to readjust the delay of the walk signal (post red light to cars) on the Frenchville Road/ Beasley Street crossing. The delay is currently still too short with cars running red lights due to traffic congestion.
Action: Councillor Fisher to revisit the site with Council Officers.

Shade Sails - In Progress - We are now looking at implementing the planned works for this entire area in one job which includes seating, garden edges and shade sails.
Action: Donna to progress works with her contact from Yes Can Do.

Oval Repairs - In Progress - A quote from Dowden’s has been received for approximately $9000. Matt has met with CQ Water services and located all the sprinkler heads.
Action: Matt to organise a visit with both CQ Water services and Jason Countryman to progress with work over the September school holidays.

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 8th August 2013 were circulated.
Motion: Minutes of the meeting held on the 8th August 2013 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Chris, seconded by Kylie. Motion carried.

CORRESPONDENCE
Both Inward and Outward correspondence reports were presented and are as per the attached.

Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Kylie. Motion carried.

EXECUTIVE DECISIONS
The only external decision to this meeting was to reinvest the BOQ term deposit for another six months.

REPORTS

Treasurer’s Report
One report was submitted at this meeting for the 15\textsuperscript{th} February 2013 – 12\textsuperscript{th} September 2013 period. See attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income-
- $494.96 from school banking
- $1011.25 from sausage sizzle held on election day

Main items of expenditure –
- $3831.95 for pie drive
- $114.95 for icy cup supplies

Net profit for 2013 to date is $50,434.65

Our cash at bank = $223,895.60

Parent club funds are over $5000.00. As per the policy once these funds are over $3000 they are spent on school resources.

\textit{Motion: To purchase promotional items to support the recently launched Reading Knights Challenge. Moved by Kylie, seconded by Kerri. Motion carried.}

\textit{Motion: The Treasurer’s Report and all outgoing payments are accepted. Moved by Kylie, seconded by Kerri. Motion carried.}

Principal’s Report
See attached report for the full details of the Principal Report. A summary includes:
- Successful FSS music festival held in the SAC
- Book week was well supported with children dressing up and the launch of Reading Knights program was very well received
- National Data Collection
- Behaviour Audit conducted

Parent Club Report
Father’s Day stall made $1255.95. It was disappointing to see not all parents donated a gift that sent along money to purchase one. This meant volunteers were in fact one class short of gifts and therefore had to purchase extra gifts on the day out of the raised parent club funds to ensure these Dad’s did not miss out.

Tuckshop Report
- Bookpack tender letters have been sent out.
- Hairbands will be ordered in preparation for PREP open day in December
- New hats are not withstanding general wear and tear. A new style will be sought from Inferno. Other uniform items possibly getting sourced locally from Inferno include:
  - FSS socks
  - Rugby Knit Shorts
  - Skorts/Skirts
- The current stock on hand of micromesh shorts will be sold down and not replaced.
• Rhonda is on holidays in Term 4 and a replacement for this week has been sought.

**GENERAL BUSINESS**

**Inferno – Gavin Schuker**

Samples of shirts and shorts were prepared and circulated at this meeting for feedback. Prior to proceeding with a new order from this local supplier the following will be considered:

• Longer shirt sleeve
• Logo on shorts ie FSS or logo
• Wash and wear of the two different items

**Action:** Pam to source a copy of the contract from our current supplier and circulate to the executives.

**Action:** All executives to read the contract to identify any unknown legal obligations.

**Action:** Gavin to determine exactly how many metres are left with our current supplier post the order currently getting made up.

**Councilor Fisher**

• Our letter to request Thozet Road car parking sign was received and will be funded out of the Parks budget.
• The traffic study is yet to be implemented.
• Mature trees are getting planted on the nature strip along the Frenchville Road drop off zone within the upcoming school holidays.
• Council has received complaints about parent/s parking over driveways within Schmidt Street.

**Action:** Donna to place a note within the school newsletter.

**P&C $$**

**Action:** Pam to place this item on the next agenda to discuss what additional works could to be done around the school to best utilise the funds raised within 2013.

**Action:** Donna to draft a wish list.

Meeting closed at 8:15pm.

These minutes are a true and correct record of the meeting:

Signed ____________________________ (P & C President)

The next P&C Meeting will be 10th October 2013.