FRENCHVILLE STATE SCHOOL  
PARENTS AND CITIZENS ASSOCIATION  

General Meeting Held –11/07/2013

General Meeting was called to order by Matt at 6:30pm.

ATTENDANCE  
Eight people were in attendance as per the attached attendance sheet and there were no apologies.

BUSINESS ARISING FROM MINUTES

Tuckshop sliding screens/windows requiring repair- Complete – The work has been completed on all the sliding windows at the tuckshop by AB Glazing.

Tuckshop - Complete - The bank signatories have been up dated to accommodate the new Tuckshop treasurer.

Tuckshop Kitchen - In Progress- QBuild have collected the samples of the back wall in the kitchen. The results confirmed the back wall does contain asbestos and accredited removal will be required. This will delay the installation of the tuckshop kitchen over the winter holidays.  
Action: Donna to contact Mick to see how he progressed with requesting a quote on the removal of asbestos.

P&C Policies - In Progress - To review the Safe handling of money policy.

Tuckshop – In Progress - Angie to install the office suite on the tuckshop laptop on Monday.

Council issues -In Progress- Councillor Fisher to explore the option of delaying the walk signal (post red light to cars) on the Frenchville Road/ Beasley Street crossing. The delay currently is too short with cars running red lights due to traffic congestion.  
Action: Councillor Fisher to visit the site with Council Officers.

Council issues -In Progress- Angie has forwarded storm water photos to Councillor Fisher to assist with the current council’s Storm Water review.  
Action: Donna to follow up with Bill on school photos for Councillor Fisher to support this same review.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on the 13th June 2013 were circulated.  
Motion: Minutes of the meeting held on the 13th June 2013 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Angie, seconded by Kylie. Motion carried.

CORRESPONDENCE

Both Inward and Outward correspondence reports were presented and are as per the attached.  
Correspondence for further discussion included:

Beak’s tennis’ email – This email was to request permission to hold tennis lessons on the school courts from 7.30am to 8.30am for $12.50. There was general concern around the P&C not having liability insurance.  
Action: Kylie to contact the insurance agent and Beak’s tennis to confirm liability insurance concerns.

AFL financial assistance applications – The P&C have received ten of the potential seventeen funding assistance
applications from the FSS AFL team that will be travelling to the Gold Coast.

**Motion:** To support each of the seventeen team members, that will be travelling to the Gold Coast, to represent FSS with $50. Moved by Angie, seconded by Kylie. Motion carried.

**IGA fundraiser** – This letter detailed a fundraiser where FSS will receive 1 cent for every dollar that is spent by FSS families at the Glenmore IGA.

**Motion:** To complete this fundraising application and distribute key tabs to FSS families. Moved by Angie, seconded by Kylie. Motion carried.

Action: Pam to complete the application.

Action: Donna to arrange a note in the newsletter and distribution of key tabs.

**Motion:** Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Angie. Motion carried.

**EXECUTIVE DECISIONS**

There was one executive decision external to this meeting to download the ‘open office’ suite onto the tuckshop laptop. This is a free version of Microsoft office.

**REPORTS**

**Treasurer’s Report**

One report was submitted at this meeting for the 15th February 2013 – 11th July 2013 period. See attached Treasurer’s Report for full details. A summary from the report includes:

- Main item of income-
  - $1115.40 for Year 7 camp from icy cups.

There were no major items of expenditure this month.

Net profit for the 2013 fete to date is $21075.57.

Our cash at bank = $206,506.86

**Motion:** The Treasurer’s Report is accepted. Moved by Kylie, seconded by Kerri. Motion carried.

**Principal’s Report**

See attached report for the full details of the Principal Report. A summary includes:

- Successful Sport’s Day!
- Report Cards and all Academic awards have been received by students.
- All air conditioner units have been replaced over the school holidays.
- A version of the ‘Spotlight Concert’ will be held in the SAC on the 31st August.

**Parent Club Report**

Father’s Day stall will be held on the 13th September 2013. A raffle will be held in conjunction with this Year’s stall to raffle off a telescope which was left over from the fete prize pool. Tickets will be $1.

**Tuckshop Report**

Key items discussed in the Tuckshop report are as follows:

- Sliding window screens all operational!
- Left over sausages from the fete will be donated to the Year 7 camp sizzle at Masters. The hams will be sold off at the tuckshop for $30 each.
- A shirt uniform order will be placed for 1000 shirts in preparation for PREP open day.
- A printer is required for the tuckshop now that they have the laptop.
Motion: To purchase a printer for the tuckshop. Moved by Angie, seconded by Kerri. Motion carried.
Action: Angie to purchase the tuckshop printer.

GENERAL BUSINESS

Councillor Fisher

- A cheque to the value of $3930 was presented to the P&C for the purchase of mature trees to along the footpath near the pickup zone on Frenchville Road. Councillor Fisher donated these funds from his discretionary funds.
Action: Councillor Fisher will follow up with Hafner's as to the species required and the exact placement in the selected area. The planting will be implemented on National Tree Day which is the 26th July.

- Letters of support were sought for two issues Councillor Fisher is progressing for the FSS community which are as follows:
  o Traffic Study for the FSS catchment and
  o Information sign to promote Thozet Road carpark.
Action: Pam to draft the two letters to Councillor Fisher in time for the infrastructure meeting held in August.
Action: Pam to invite Bruce Young to the August SafeST to also discuss the above issues.

- The French Ambassador is visiting the Capricorn region early August. Councillor Fisher asked if the FSS school captains could be available to be a 'guard of honour' at the ceremony which is to be held at the Botanical Gardens. Councillor Fisher also asked if the school band would be available for this ceremony.

Motion: The P&C subsidise any bus travel that would be required to get the students to the Botanical Gardens to partake in this ceremony. Moved by Kylie, seconded by Angie. Motion carried.

Action: Councillor Fisher is to liaise with Donna direct in regards to any involvement with the school as the final itinerary for the French Ambassador is determined.
Action: Donna is also to arrange for a presentation, by the School Captains, of the 100 year FSS book to be presented to the ambassador at this ceremony.

Shade sails

A grant has now been received to implement the proposed shade sails to the value of $28000. An extension to this proposed shade sail to complete the entire area is now affordable with further school and the original planned P&C financial support.
Motion: To proceed with the installation of shade sails to include the extended area. Moved by Angie, seconded by Kylie. Motion carried.

Action: Matt, Donna, Bill and Graham to meet and discuss the extended area.

Oval repairs

Oval repairs have been quoted at approximately $5000. FSS have put in a grant to the Frenchville Sports Club to repair this area and are currently awaiting funding announcements.
Action: Matt to contact Frenchville Sports Club to confirm the announcement date.

BBQ from Bruce Young

A BBQ has been donated by Mr Young to the P&C. This item will be stored until a suitable raffle opportunity arises.

Fundraisers
Pie Drive
The Cranston’s voucher pie drive will be held this term.
Action: Pam to confirm dates for distribution etc.

Movie Night
A movie night is also in planning stages for this term. There will only be 320 tickets sold for the one session which is to be held either the 5th or 8th September 2013. Tickets will be sold to “Turbo” for $15.00 as it is a prescreening. Popcorn and drink combos will be presold per last year.
Action: Matt to continue progressing options and dates with Romanish.

Crazy Camel
The Crazy Camel fundraiser will be held again in Term 4. All stationery options will be available this time around.
Action: Pam to lock in order with Crazy Camel contact.

Meeting closed at 8:40pm

These minutes are a true and correct record of the meeting:

Signed __________________________(P & C President)
The next P&C Meeting will be 8th August 2013.