FRENCHVILLE STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION

General Meeting Held – 10/10/2013

General Meeting was called to order by Matt at 6:30pm.

ATTENDANCE
Six people were in attendance as per the attached attendance sheet and there were two apologies.

BUSINESS ARISING FROM MINUTES

Tuckshop Kitchen - In Progress - QBuild have notified the school that the removal of this asbestos is in the tendering stage. The cabinetmaker requires at least two week’s notice for kitchen installation and is likely to be completed over the Christmas break.
Action: Donna to pursue with QBuild.

P&C Policies - In Progress - To review the Safe handling of money policy.
Action: Pam to send copy to Kylie.

Oval Repairs - In Progress - A quote from Dowden’s has been received for approximately $9000. Matt has met with CQ Water services and located all the sprinkler heads.
Action: Matt to organise a visit with both CQ Water services and Jason Countryman to progress with work over Term 4.

Inferno/Uniform Supplier - In Progress - Follow up is required for logistics on sourcing our new uniform supplier.
Action: Pam to source a copy of the contract from our current supplier and circulate to the executives.
Action: All executives to read the contract to identify any unknown legal obligations.
Action: Gavin to determine exactly how many metres are left with our current supplier post the order currently getting made up.

Council issues - Complete - Councillor Fisher has had the delay of the walk signal (post red light to cars) on the Frenchville Road/ Beasley Street crossing readjusted over the school holidays. Feedback on the change is now required from the school.

Shade Sails - Complete – Landscaping works are almost complete. Donna has requested a couple of changes to the height of the garden edging and is waiting on confirmation from Yes Can Do.

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 12th September 2013 were circulated.
Motion: Minutes of the meeting held on the 12th September 2013 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Chris, seconded by Kylie. Motion carried.

CORRESPONDENCE
Both Inward and Outward correspondence reports were presented and are as per the attached.

Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Kylie. Motion carried.
EXECUTIVE DECISIONS
There was one executive decision external to this meeting to proceed with Kookaburra, as the successful tender, to supply book pack orders for 2014.

REPORTS

Treasurer’s Report
One report was submitted at this meeting for the 15\textsuperscript{th} February 2013 – 10\textsuperscript{th} October 2013 period. See attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income-
- $3500 from school our for SAC rental to 30 September 2013
- $147 from EZ Cover for Book cover commission in 2012

Main items of expenditure –
- $6215 paid from parent club account to purchase the products to implement the Knight’s reading challenge.

Net profit for 2013 to date is $45,216.02

Our cash at bank = $206,137.18

Motion: The Treasurer’s Report and all outgoing payments are accepted. Moved by Kylie, seconded by Chris. Motion carried.

Principal’s Report
See attached report for the full details of the Principal Report. A summary includes:
- 2014 prep interviews conducted
- Naplan data was pleasing
- Showcase judging next Friday
- Year 7 camp and choral festival both successful
- XO laptop program for Year 4 in 2014
- Firestorm magazine underway

Parent Club Report
There was no parent club report presented at this meeting.

Tuckshop Report
- Kookaburra was the successful tender for 2014
- Book pack orders have started to arrive
- New hat provider’s have been sourced for P&C selection
- School back pack options were discussed.

GENERAL BUSINESS

Councillor Fisher
- The intersection at Beasley and Frenchville Road’s walk signal has been tweaked to incur a longer delay for walk signal post the red light to cars.
- Mature trees have been planted alongside the Frenchville Road drop off zone with future seating in mind. Councillor Fisher has kindly donated three park benches.
- The footpath along Geordie Street was resurfaced over the school holidays
What else can P&C fund in 2013?

- FSS has been selected to receive a capped funding amount to introduce a new program for Year 4’s in 2014. The funded program is for XO laptops which will be used in this year level only. The laptops are the property of the school and will not go home with the students. To implement this program effectively the school requires an additional $7300 to purchase 146 XO laptops and has sought the P&C’s support.

Motion: P&C to fund the balance of the cost to implement this program for Year 4’s in 2014. Moved by Kylie, seconded by Chris. Motion carried.

- Rubber matting to replace the sand in the Year 2 playground is also under consideration for the P&C to fund. Councillor Fisher also suggested QGC has grant applications available for this type of project to be funded.

Action: Pam to source a quote.

Meeting closed at 8:15pm.

These minutes are a true and correct record of the meeting:

Signed ________________________ (P & C President)

The next P&C Meeting will be 14th November 2013.