FRENCHVILLE STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION

General Meeting Held – 12/07/2012

Meeting was called to order by Angie at 6.30pm.

ATTENDANCE
11 people were in attendance as per the attached attendance sheet and there were 2 apologies.

MINUTES OF PREVIOUS MEETING
The minutes of the previous meeting held on the 14th June 2012 were circulated.

Motion: Minutes of the meeting held on the 14th June 2012 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Michael, seconded by Kylie. Motion carried.

BUSINESS ARISING FROM MINUTES
• Aerating the oval - Complete – Top oval has been completed. The bottom oval requires top dressing prior to aeration and will occur over the end of year school holidays.
• STOP, DROP & GO - Complete – One set of signs has been received and will get installed on the Frenchville Road drop off zone by groundsmen.
• Gift for Councillor Brady - Complete – A gift has been arranged for Councillor Brady’s support and will be delivered via Frenchville Sports Club.
• Movie Night - Complete – One cinema (320 people) will be booked for a screening of Madagascar 4 on the 16th September 2012. The current FSS slideshow (used for Prep evening) will be on screen prior to the movie. Tickets will be a flat rate of $10.00 each.
  Action: Matt to confirm the date with Birch Carroll and Coyle. Matt to arrange for movie graphics to be forwarded to Leisa so FSS can organise printed tickets to purchase.
• Traffic DVD - In Progress – Bill Smith and Kent Murray are arranging for DVD’s to be copied.
• Draft P&C Financial Support Policy – In Progress – Executives to finalise the two current drafts into one final agreed policy.
• ‘Sour Pops’ – In Progress –Christine seeking supplier.
• Year 7 camp fundraising guidelines - In Progress – Angie to draft a set of guidelines for comment.
• Crazy Camel Fundraiser – In Progress – Pam to follow up on details of fundraiser.
• Working bee to paint tuckshop – In Progress – Date yet to be determined.

CORRESPONDENCE
There was no business arising from Inward and Outward correspondence. Both the Inward and Outward Correspondence Reports are attached.

Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Michael. Motion carried.

EXECUTIVE DECISIONS

There were no executive decisions external to this meeting.

REPORTS

Treasurer’s Report
One report was submitted at this meeting for the 1st January – 12th July 2012 period. See attached Treasurer’s Report for full details. A summary from the report includes:

Main items of income-
• $483.85 was collected from Year 7 camp icy cup sales.
There were no expenses to report this month.

Our cash at bank = $156,254.12

**Motion: The Treasurer’s Report and all payments out are accepted. Moved by Kylie, seconded by Natasha. Motion carried.**

**Principal’s Report**
See attached Principal’s Report for full details. A summary from the report includes:
• Slab for handball courts is complete and should fit 4 to 5 areas. The school groundsmen will mark these out.
• The Cent Sale has been well promoted at Bauhinia House and through the school community. 100 prizes have been donated to date.
• NAIDOC assembly will be held on 17th July.
• Negative feedback from the Pilbeam theatre performance this week called ‘I Bunyip’

**Parent Club Report**

No Parent Club report was presented at this meeting.

**Tuckshop Report**

• Uniform orders for 2013 will be placed next week.
• One set of sliding windows have been replaced along tuckshop counter as per improvement plan.
• QUEST membership will not be renewed for 2013.
**Action: Pam to add ‘McDonald’s day’ to August agenda for Term 4 red day.**

**GENERAL BUSINESS**

**Fundraisers**

**Cent Sale**
Cent sale preparation meetings are scheduled for Friday 13th and 20th July 2012. Leisa has drafted a list of actions required and circulated prior to the meeting.
**Action: Kent to follow up on unclaimed ham vouchers from fete.**
**Action : Pam to find out insurance cover details**

**Olympic Fun run**
This fund raiser has been scratched and replaced with the movie night which is to be held in the same Term.

**Tuckshop**

Angie has drafted a position description, expression of interest form and acceptance letter in preparation for the position to be advertised via the school newsletter for two weeks. All current volunteers have been notified that the position will become available.

**Action: Angie to circulate the three documents amongst executives for comment prior to Monday.**
Financial Support to special events

A request has been put forward for the P & C to consider financially supporting events that include but are not limited to Optiminds Challenges and Falcons football team travel etc. Consideration and discussion were around creating a separate ‘account’ and having specific fundraisers that get pooled into this account for support to these types of activities. The individual amounts determined would be at the discretion of the current P&C members.

Action: Executives to draft a policy that could be used to support this type of funding.
Action: Pam to add this item to the August agenda for further discussion.

Meeting closed at 8:05pm

These minutes are a true and correct record of the meeting:

Signed _________________________________ (P & C President)

The next P&C Meeting will be 9th August 2012.