Meeting was called to order by Angie at 7:05pm.

**ATTENDANCE**
13 people were in attendance as per the attached attendance sheet and there were 2 apologies.

**MINUTES OF PREVIOUS MEETING**
The minutes of the previous meeting held on the 10th November 2011 were circulated.

*Motion: Minutes of the meeting held on the 10th November 2011 were a true and accurate representation of the proceedings of that meeting and be accepted. Moved by Pam, seconded by Michael. Motion carried.***

**BUSINESS ARISING FROM MINUTES**

- **Uniform stall - Complete** – Angie, Sandi, Kylie and Pam manned the uniform stall in the SAC on the Prep open day in November. Good sales were made.
- **FSS Hair bands - Complete** – The school parent was invited and hosted a stall on the Prep open day.
- **Smart School Strategy - In Progress** – Leisa is drafting a mock application for circulation amongst executives.
- **Concreting under the turn-stile - In Progress** – Possibility needs exploring.
- **Hand Ball Courts – In Progress** – Item to be discussed in General Business.
- **Staff wish list from P&C – In Progress** – The list specifics are being drafted by Leisa. The $10,000 is earmarked for hands on math’s equipment and readers in support of the ‘2012 – Year of reading’.
- **Draft P&C Financial Support Policy – In Progress** – Executives to finalise the two current drafts into one final agreed policy.
- **Battery World / Reef Guardian School – In Progress** – Battery World to deliver the recycling container on 17th February 2012.
- **Drums of oil – In Progress** – Councillor Graeme Brady to discuss with Angie.
- **Traffic issues – In Progress** – Traffic animation DVD is now complete. 100 DVD copies are funded and will be available for distribution. This will assist in promoting the correct use of the school ‘zones’.

*Action: Kent to discuss DVD copies with Bill Smith.*

**CORRESPONDENCE**
There was no business arising from Inward and Outward correspondence. Both the Inward and Outward Correspondence Reports are attached.

*Motion: Inward and Outward correspondence reports are accepted. Moved by Pam, seconded by Kerri. Motion carried.*

**EXECUTIVE DECISIONS**
An executive decision was made external to this meeting in regards to the year seven’s holding a camp fundraiser. The executives endorsed this fundraiser, which was a sausage sizzle held at Joyce Mayne furniture early February 2012.

**REPORTS**

**Treasurer’s Report**
One report was submitted to this meeting for the 1st January – 16th February 2012 period. See attached Treasurer’s Reports for full details. A summary from the report includes:

Main items of income-
- $2,500.00 was received for SAC rental
- Our cash at bank = $137,686.66

Year 7 camp fundraisers have made $2,832.25 to date.

*Motion: The Treasurer’s Report and all payments out be accepted. Moved by Kylie, seconded by Kent. Motion carried.*
Principal’s Report

- No report was provided due to the major report being submitted at the AGM previous to this meeting.

Parent Club Report

- Parent Club AGM is to be held on the 1st March 2012.
- Dance Party is being held on the 2nd March 2012. A suggested theme is ‘High Viz Kids’
- Dance party lights are being provided again by our school parent

Action: Pam to circulate Gift Policy to executives.

Tuckshop Report

- Size 4 shorts and size 6 & 8 shirts sold out this year. Prep intake numbers will be considered closely when ordering for 2013.
- Orders for jumpers are being taken now. A discussion was had in regards to a suggestion for an alternative student jumper to be available and the same as current staff jackets. In addition to the retail cost of this jacket being high and not complying with the current uniform policy the decision was made that the jumper option will remain as is for 2012.
- All book packs have been collected. The recorder excellence text book remains on backorder for a small amount of students.
- Tuckshop prices have increased minimally and a new menu has been circulated with the previous newsletter.
- Ovalteenies and Nutella have been identified as ‘Red Food’ according to QWAST. They will remain on sale as normal.

Action: Matt to provide details on ‘Sour Pops’ for possible inclusion on tuckshop menu.

Action: Four volunteers have nominated times available to assist in the tuckshop.

Action: Chris to highlight any days of concern for additional help. Leisa will place urgent request to parents in coming newsletters.

Action: Chris to confirm with Christine on Blue Card requirements for any new volunteers.

GENERAL BUSINESS

Fundraising Calendar – TERM 1

- Spellathon - The test will be held on the 5th March 2012. Proposed date of 9th March to have all funds into the office. The incentive prizes will remain as per last year.
- School Council Fun Run – This event has been postponed until further notice.

Review of 2012 Fundraising Calendar/Priorities

- Design your own water bottle and green up / clean up day

Action: Pam to get more information on both initiatives.

- Cent Sale in Term 2
- Ham Vouchers as Christmas Multidraw raffle in Term 4
- Movie Premiere night

Action: Matt to look into for further information.

Priorities for any funds raised in 2012 are as follows and in no specific order:

- Hard Shade Structure for oval
- Handball Shade Structure
- Second fan in SAC
- $10,000 on resources for TWIST
- Upgrade the irrigation system on both ovals

Action: Councillor Brady to follow up a request for Council to aerate oval initially.

Action: Matt to contact Greg Cross, CQ Water Supplies, for additional quote on works.

A new shade structure proposal was submitted by school parent in attendance. The images were circulated for comment and discussion. The images will be filed and readdressed later in 2012 for consideration to fund in 2013.

Year 7 camp fundraising activities

- Joyce Mayne Sausage Sizzle
- Easter Raffle
- Icy Cup Sales at the Regional Shield on the 23, 24, 25th March
- Bunning’s Sausage Sizzle and possibility of a second (with name on emergency list)
- Sausage Sizzle at the election
- Icy Cup sales throughout the year
2012 Levies
Levies are a voluntary contribution in the State School system and remain as:
- $30 for Instrumental Music
- $40 for Prep Contribution Scheme

Action: Leisa to ensure all Prep Parents/Carers receive a copy of the voluntary contribution scheme.

Motion: To endorse the current levies in place for 2012. Moved by Leisa, seconded by Kerri. Motion carried.

Councillor Brady update
- Those present provided feedback to Councillor Brady on the new Bus Zones in place along Geordie Street. Parking is more congested than normal due to works in place at the SAC carpark.
- Councillor Brady will request another blitz on those parking incorrectly once works are all complete.
- Leisa confirmed with Councillor Brady that a large percent of the new enrolments in FSS are new families to the area. Councillor Brady confirmed this pattern in a number of other North side schools.
- Clean up Australia Day is on the 4th March. All to meet at the park across from FSS at 8:00am to participate.
- Walk to School Day is on the 23rd March.
- Councillor Brady congratulated Leisa and the school on their excellent results from last year.

Action: Pam to draft a letter to Councillor Brady requesting funds from the Community Benefit Fund prior to the 27th March 2012.

Operational Plan
Leisa provided a copy of the operation plan to the executives for their information and comment by the 28th February 2012.

Banking Officer
Sean Peckover has resigned from the role of Banking Officer. Kylie will take on this additional task.

Next Agenda items
- Eftpos

Meeting closed at 9:00pm

These minutes are a true and correct record of the meeting:

Signed____________________________
(P & C President)

The next P&C Meeting will be 15th March 2012.